



computer training options

Keynote for Mac **Introduction Training**

Outcomes

Easily create and deliver impressive presentations using Keynote. Create new presentations, import data, add special touches like animation and transition effects, and deliver your final slideshow.

Course Outline

Getting Started with Keynote

Starting a Slideshow

Enhancing Slides

Working with Slideshow Text

Working with Slideshow Files

Formatting Slide Elements

Working with Slide Settings and Design

Working with Slideshow Animation

Adding Multimedia Elements

Playing the Slideshow

Printing the Slideshow

Importing and Exporting Presentation Information

Working with Themes and Masters

Customizing Keynote

Computer Training Options

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